

Area	Service	Description of Charge	UNIT	Subject to VAT	(a) Current charge excluding VAT	(b) Proposed charge excluding VAT	COMMENTS
Highways							
Re	Highways	Unlicensed Skip found on the highway	Each	VAT not applicable	£278.32	£283.00	
Re	Highways	Site inspection charge Skips	Each	VAT not applicable	£55.66	£56.50	
Re	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	VAT not applicable	£166.99	£170.00	
Re	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	VAT not applicable	£166.99	£170.00	
Re	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	VAT not applicable	£166.99	£170.00	
Re	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	VAT not applicable	£166.99	£170.00	
Re	Highways	Vehicle Crossover - Processing and monitoring of Crossover applications and works under possible alternative arrangements where works are arranged by residents rather than the Authority.	Each	VAT not applicable	£389.64	£397.00	Charge includes for an initial site visit on receipt of a crossover application, granting or refusing application, further site visits as required to monitor the works carried out and issuing a completion certificate.
Re	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	VAT not applicable	£111.33	£113.50	
Re	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	VAT not applicable	cost of works, plus 40% (administrative cost)*	no change	Administration charge includes: inspections; statutory searches, management of documents, scanning, archiving, confidential disposal of paper documents, officer time in dialogue with customer and council departments.
Re	Highways	Vehicle Crossover White Line Re-marking existing faded lines	Each	VAT not applicable	£111.33	£113.50	Charge includes for up to 5 metres - Each additional metre is charged at £20.
Re	Highways	Section 50 Street works licence	Per licence	VAT not applicable	£275.00	£280.00	
Re	Highways	Section 50 inspections	Per licence	VAT not applicable	£169.00	£169.00	This is a one off charge for carrying out inspections in accordance with NRSWA 1991.
Re	Highways	Memorial Seal/bench, up to 6ft in length, including on-going care for 10 years.	Each Bench	VAT not applicable	£1,071.00	£1,090.00	To be consistent with Hendon Cemetery
Re	Highways	Type 1 Bronze Plaque	Each	VAT applicable	£95.00	£97.00	
Re	Highways	Type 2 Bronze Plaque	Each	VAT applicable	£95.00	£97.00	
Re	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	VAT not applicable	£566.63	£565.00	
Re	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-approval meeting to discuss the scope of adoptable highway works in connection with new roads within proposed developments	Hourly Rate up to Snr Eng.	VAT not applicable	£122.15	£124.50	
Re	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-approval meeting to discuss the scope of adoptable highway works in connection with new roads within proposed developments	Hourly Rate above Snr Eng.	VAT not applicable	£189.15	£192.50	
Re	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	VAT applicable	£1,892.55	£1,925.00	1. Where objections are received to traffic orders the cost is increased by an additional £210 to take into account staff time in considering the objections. 2. Additional charges may apply if there is significant design input required from Officers. 3. The cost of actual work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs
Re	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	VAT not applicable	£199.98	£204.00	Enquires requiring more than two items or queries to be addressed will be charged at £75 per additional item.
Re	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate up to Snr Eng.	VAT not applicable	£122.15	£124.50	
Re	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice following initial meeting to discuss proposed developments.	Hourly Rate above Snr Eng.	VAT not applicable	£189.15	£192.50	
Re	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption	Each	VAT not applicable	12%, 15.5% and 20.5%	No Change	These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Re	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development	Each	VAT not applicable	£2,771.05	£2,825.00	under section 184 of the Highways Act 1980, the charges relate to each access created or closed.
Re	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179;181 etc.)	Each	VAT not applicable	£3,471.48	£3,540.00	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Re	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	Each	VAT not applicable	£4,529.59	£4,620.00	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements and statutory orders under the Town and Country Planning Act 1990 and dealing with any objections when processing statutory orders.
Re	Highways	Processing of Stopping Up Order Under the Highways Act 1980	Each	VAT not applicable	£7,117.67	£7,260.00	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.

Re	Highways	Processing of Notification for Transport for London approval under TMA 2004	Each	VAT not applicable	£3,471.48	£3,540.00	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Re	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	VAT not applicable	£131.94	£134.50	Charge includes time taken to process the application with site visit, marking out site, calculating costs and preparing and posting a quotation, including recording all details on the data base. The increase above inflation is to ensure that time taken is fully recovered.
Re	Highways	Deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	VAT not applicable	£515.40	£525.00	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Re	Highways	Deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	VAT not applicable	£515.40	£525.00	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Re	Highways	Deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	VAT not applicable	£515.40	£525.00	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Re	Highways	Deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	VAT not applicable	£515.40	£525.00	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Re	Highways	Vehicle Crossover Legal Agreement	Each	VAT not applicable	£180.39	£184.00	Cost includes recovery of costs incurred relating to the processing of the application and scheduling agreement for Legal. Legal costs in preparing for signing agreements and Local Land charges.
Re	Highways	Vehicle Crossover White Line - Process Application	Each	VAT not applicable	£144.31	£147.00	Charge includes time taken to process the application with site visit, marking out site, calculating costs and preparing and posting a quotation, including recording all details on the data base. The increase above inflation is to ensure that time taken is fully recovered.
Re	Highways	Vehicle Crossover White Line Installation	Each	VAT not applicable	£158.74	£162.00	Charge includes for up to 5 metres - Each additional metre is charged at £20.
Re	Highways	Private Street Name Plate - Supply and Installation	Each	VAT not applicable	£264.92	£270.00	
Re	Highways	Licence to place skip on the highway	Each	VAT not applicable	£25 per week with a £50 minimum	£25 per week with a £50 minimum	Minimum of two weeks will apply
Re	Highways	Renewal for expired skip licence	Each	VAT not applicable	£25 per week with a £50 minimum	£25 per week with a £50 minimum	Minimum of two weeks will apply
Re	Highways	Watercourse Consent	Each	VAT not applicable	£50.00	£50.00	This is a new duty inherited as a lead local flood authority from the environment agency. The fee is fixed by legislation.
Re	Highways	Private Street Name Plate - Quote and Specification Fee	Each	VAT not applicable	£264.92	£270.00	
Re	Highways	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings.	Per order	VAT not applicable	£194.82	£197.74	Fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs. The cost of actual work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s). Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate - for example Charity events
Re	Highways	Approval to carry out a traffic count on borough roads	Each	VAT not applicable	£306.15	£310.74	Up to inflation. This depends on the purpose behind the request for the traffic flow data to be provided. For example, there is no charge for traffic counts done under the Road Traffic Reduction Act 1997 where parliament has made a provision in the local authority's budget to carry out traffic counts and share traffic flow data and prepare reports on the same.
Re	Highways	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof	Per order	VAT not applicable	£3,735.62	£3,810.00	Fixed fees for making temporary traffic orders to be charged at £500.00 for activities covered in the Coordination Code of Practice Para 7.3.21 & 22. Includes for maintaining signs for 3 months. Additional charges to apply beyond 3 months. Includes for up to 6 signs - additional charge of £500.00 per sign thereafter.
Re	Highways	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	VAT not applicable	£1,906.98	£1,945.00	Fixed fees for making temporary traffic orders to be charged at £350.00 for activities covered in the Coordination Code of Practice Para 7.3.21 & 22.
Re	Highways	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	VAT not applicable	£323.67	£330.00	requested to permit a traffic sign to be placed on or near any road in their area if - (i) the sign conveys information of a temporary nature or is otherwise intended to be placed only temporarily; and (ii) the sign is to be placed by a body which is prescribed for the purposes of this subsection as being a body appearing to the Secretary of State to be representative of the interests of road users or any class of road users.
Re	Highways	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	VAT not applicable	£389.64	£398.00	Up to inflation. This depends on the purpose behind the request for the traffic flow data to be provided. For example, there is no charge for traffic counts done under the Road Traffic Reduction Act 1997 where parliament has made a provision in the local authority's budget to carry out traffic counts and share traffic flow data and prepare reports on the same.
Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major PAA	per permit	VAT not applicable	£105.00	£105.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoPs. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major	per permit	VAT not applicable	£240.00	£240.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoPs. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Standard	per permit	VAT not applicable	£130.00	£130.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoPs. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.

Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Minor	per permit	VAT not applicable	£65.00	£65.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Immediate	per permit	VAT not applicable	£60.00	£60.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Permit Variation	per permit	VAT not applicable	£45.00	£45.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major PAA	per permit	VAT not applicable	£75.00	£75.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major	per permit	VAT not applicable	£150.00	£150.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Standard	per permit	VAT not applicable	£75.00	£75.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Minor	per permit	VAT not applicable	£45.00	£45.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Immediate	per permit	VAT not applicable	£40.00	£40.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Permit Variation	per permit	VAT not applicable	£35.00	£35.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point. Regulation 31 of the Traffic Management Permit Scheme (England) Regulations 2007/3372 says fee is subject to following: a) Highways Authorities do not pay any fee under the permit scheme; b) permit holders who do not request a variation cannot be charged; c) if time limits set out in regulation 16 run out then there is no charge; and d) 30% discount applies if 2 or more permits received within 3 working days counted from the day the first application is received and the applications are connected or the applicants are connected or working together.
Re	Highways	Permit Scheme Fixed Penalty Notice for failure to apply for a permit before commencing works	Per failure	VAT not applicable	£500.00	£500.00	Charge is discounted to £300 if payment is made within 29 days (regulation 25 of Traffic Management Permit Scheme (England) Regulations 2007/3372). Maximum fee of £500 is prescribed by Secretary of State so should be monitored. Also subject to time limits for issuing fixed penalty notices set out in regulation 22.
Re	Highways	Permit Scheme Fixed Penalty Notice for failure to comply with a permit condition	Per failure	VAT not applicable	£120.00	£120.00	Charge is discounted to £80 if payment is made within 29 days (regulation 25 of Traffic Management Permit Scheme (England) Regulations 2007/3372). Maximum fee of £120 is prescribed by Secretary of State so should be monitored. Also subject to time limits for issuing fixed penalty notices set out in regulation 22.

Policy Publications							
Re	Planning	Planning Briefs & Supplementary Planning Guidance	Each	VAT not applicable	£39.00	39.75	
Re	Planning	(for residents only)	Each	VAT not applicable	£16.50	16.75	
Conservation Publications							
Re	Planning	Conservation Area Character Appraisals	Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document	VAT not applicable	£33.00	£33.50	
Re	Planning	(for residents only)	Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	VAT not applicable	£16.50	£16.75	
Re	Planning	Statutory List of Buildings of special architectural or historic interest	Each	VAT not applicable	£44.50	£45.35	
Re	Planning	(for residents only)	Each	VAT not applicable	£22.00	£22.40	
Re	Planning	Schedule of Building of local or historic interest	Each	VAT not applicable	£33.50	£34.00	
Re	Planning	(for residents only)	Each	VAT not applicable	£16.50	£16.75	
Re	Planning	Statutory List extracts	Each	VAT not applicable	£22.00	£22.40	
Re	Planning	One building per extra copy	Each	VAT not applicable	£16.50	£16.75	
Re	Planning	Article 4 Directions per area	Each	VAT not applicable	£33.50	£34.00	
Re	Planning	Conservation Area Maps	Each	VAT not applicable	£39.00	£39.75	
Re	Planning	(for residents only)	Each	VAT not applicable	£22.00	£22.40	
Development Control Documents							
Re	Planning	Copies of Planning Decisions	Each	VAT not applicable	£28.00	£28.50	
Re	Planning	Copies of Enforcement Notices	Each	VAT not applicable	£28.00	£28.50	
Re	Planning	Weekly list of Planning applications per area by email	Each	VAT not applicable	No Charge		
Re	Planning	Tree Preservation Order Full Document	Each	VAT not applicable	£61.00	£62.00	
Re	Planning	Tree Preservation Order Extract	Each	VAT not applicable	£35.00	£35.70	
All Planning Services							
Re	Planning	Photocopying per A3 copy	Each	VAT not applicable	£1.50	£1.50	
Re	Planning	Photocopying per A4 copy	Each	VAT not applicable	£1.00	£1.00	
Reproduction of maps/drawings							
Re	Planning	A1-A0	Each	VAT not applicable	£21.50	21.75	
Re	Planning	A2	Each	VAT not applicable	£16.25	16.50	
Re	Planning	A3	Each	VAT not applicable	£1.50	1.50	
Re	Planning	A4	Each	VAT not applicable	£1.00	1.00	
CD copy of applications							
Re	Planning	Per CD	Each	VAT not applicable	£33.00	£33.50	
Re	Planning	(for residents only)	Each	VAT not applicable	£16.50	£16.75	
Historic Planning Information							
Re	Planning	Price per file	Each	VAT not applicable	£16.50	£16.75	
Re	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Each	VAT not applicable	£11.00	£11.20	
Correspondence requiring research to answer							
Re	Planning	Per question per address	Per question per address	VAT not applicable	£75.00	£76.50	
Re	Planning	Enforcement Enquiry per question per address	Per question per address	VAT not applicable	£75.00	£76.50	
High Hedge Complaints							
Re	Planning	Complaint Investigation	Per address	VAT not applicable	£585.00	£596.50	
Re	Planning	(50% discount for specified benefits)	Per address	VAT not applicable	£290.00	£295.50	
Postage							
Re	Planning	A5	Each	VAT not applicable	£2.05	£2.05	
Re	Planning	A4 package	Each	VAT not applicable	£6.15	£6.25	
Re	Planning	A4	Each	VAT not applicable	£4.10	£4.15	
Other Planning Costs							
Planning Advice Charges (Pre-Application Advice)							
Re	Planning	Category A+ (Complex - 150+ residential units or 4000m ² + of commercial floor space)	Initial meeting	Yes	£9,277.00	£9,450.00	
Re	Planning	Category A (Complex - 100+ residential units or 4000m ² + of commercial floor space)	Initial meeting	Yes	£7,215.00	£7,350.00	
Re	Planning	Category B (Complex - 25+ residential units or 2000m ² + of commercial floor space)	Initial meeting	Yes	£5,154.00	£5,250.00	
Re	Planning	Category C (Major - 10-24 residential units or 1000m ² -2000m ² commercial floor space)	Initial meeting	Yes	£2,577.00	£2,625.00	
Re	Planning	Category D+ (Minor - 2-9 residential units, 100m ² -999m ² commercial floor space or creation of one residential unit where there are complex heritage issues)	Initial meeting	Yes	£1,550.00	£1,575.00	
Re	Planning	Category D (Minor - 2-4 residential units, 100m ² -999m ² commercial floor space or creation of one residential unit where there are complex heritage issues)	Written Advice only, no meeting	Yes	£825.00	£840.00	
Re	Planning	Category E (Creation of one residential unit; creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units (Please note, where there are complex heritage listed building or conservation issues, a replacement or additional dwelling may still fall within category D)	Written Advice only, no meeting	Yes	£275.00	£280.00	

Re	Planning	Category F (Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category D; Small changes of use to such premises below the threshold of category D; Other small scale developments below the threshold of category D)	Written Advice only, no meeting	Yes	£215.00	£219.00
Re	Planning	Category G (Householder development: Extensions or alterations to a single residential unit)	Written Advice only, no meeting	Yes	£118.50	£120.00
Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings						
Re	Planning	Case Officer up to Principal Planner	Per hour	Yes	£216.50	£220.00
Re	Planning	Team Leader/Manager	Per hour	Yes	£270.50	£275.00
Re	Planning	Service Heads and Directors	Per hour	Yes	£325.00	£330.00
Re	Planning	Business relationship manager	Annual charge	Yes	£2,150.00	£2,190.00
Re	Planning	Specialist Advice (Conservation & Design, Highways)	Per hour	Yes	£270.00	£275.00
Land Charges						
Re	Land Charges	Full Search		VAT not applicable	£206.00	£210.00
Re	Land Charges	Expedited 24 hr Full Search		VAT not applicable	£242.00	£246.80
Re	Land Charges	Certificate of Search (LLC1)		VAT not applicable	£69.50	£70.85
Re	Land Charges	Additional Enquiries (each)		VAT not applicable	£46.50	£46.50
Re	Land Charges	Extra Parcels of Land (each)		VAT not applicable	£46.50	£46.50
Re	Land Charges	CON29 ONLY		VAT not applicable	£136.50	£139.15
Re	Land Charges	Search refresh - within 93 days of original search		VAT not applicable	£87.50	£87.50
Online Search - via NLIS						
Re	Land Charges	NLIS full search		VAT not applicable	£201.00	£205.00
Re	Land Charges	NLIS LLC1		VAT not applicable	£67.00	£68.30
Re	Land Charges	NLIS CON 29		VAT not applicable	£134.00	£136.70
Re	Land Charges	Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.				
Personal Searches						
Re	Land Charges	One Parcel of Land (view only)				
Re	Land Charges	One Parcel of Land (copy of documentation provided)		VAT not applicable	£26.00	£26.00
Re	Land Charges	Extra Parcels of Land (each)		VAT not applicable	£1.50	£1.50
		Inspection of Documents			£3.00	£3.00
Copy of Official Documentation						
Re	Land Charges	Copies of Planning Decisions	Each	VAT not applicable	£28.00	£28.50
Re	Land Charges	Copies of Enforcement Notices	Each	VAT not applicable	£28.00	£28.50
Re	Land Charges	Weekly list of Planning applications per area by email	Each	VAT not applicable	No Charge	No Charge
Re	Land Charges	Tree Preservation Order Full Document	Each	VAT not applicable	£62.00	£62.00
Re	Land Charges	Listed Buildings	Each	VAT not applicable	£41.00	£41.00
Re	Land Charges	Light Obstruction Notices	Each	VAT not applicable	£38.00	£38.50
Re	Land Charges	Repair Notices	Each	VAT not applicable	£36.00	£36.50
Re	Land Charges	Improvement Grants	Each	VAT not applicable	£36.00	£36.50
Re	Land Charges	Covenants	Each	VAT not applicable	£36.00	£36.50
Re	Land Charges	Agreements	Each	VAT not applicable	£49.00	£49.95
Re	Land Charges	Article 4 Directions	Each	VAT not applicable	£31.00	£31.50
Re	Land Charges	Duplicate Searches	Each	VAT not applicable	£46.50	£47.00
CON29R Enquires of local authority (2007)						
Planning and Building Regulations						
1.1. Planning and building decisions and pending applications						
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?						
Re	Land Charges	(a) a planning permission *		VAT not applicable		
Re	Land Charges	(b) a listed building consent *		VAT not applicable		
Re	Land Charges	(c) a conservation area consent *		VAT not applicable	£17.00	£17.00
Re	Land Charges	(d) a certificate of lawfulness of existing use or development *		VAT not applicable		
Re	Land Charges	(e) a certificate of lawfulness of proposed use or development *		VAT not applicable		
Re	Land Charges	(f) building regulations approval		VAT not applicable		
Re	Land Charges	(g) a building regulation completion certification		VAT not applicable	£17.00	£17.00
Re	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme		VAT not applicable		
1.2. Planning designations and proposals						
Re	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?		VAT not applicable	£11.50	£11.50
Roads						
2. Roadways, footways and footpaths						
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are						
Re	Land Charges	(a) highways maintainable at public expense *		VAT not applicable	£11.50	£11.50
Re	Land Charges	(b) subject to adoption and, supported by a bond and bond waver		VAT not applicable	£11.50	£11.50
Re	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontagers		VAT not applicable	£11.50	£11.50
Re	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontagers		VAT not applicable	£11.50	£11.50
Other Matters						
3.1 Land required for public purposes						

Re	Land Charges	Is the property included in the land required for public purposes?		VAT not applicable	£11.50	£11.50	
		3.2 Land to be acquired for road works					
Re	Land Charges	Is the property included in land to be acquired for road works?		VAT not applicable	£11.50	£11.50	
		3.3 Drainage agreements and consents					
Re	Land Charges	Do either of the following exist in relation to the property?				£0.00	
Re	Land Charges	(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **				£0.00	
Re	Land Charges	(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **				£0.00	
		3.4 Nearby road schemes					
Re	Land Charges	Is the property (or will it be) within 200 metres of any of the following?		VAT not applicable			
Re	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme		VAT not applicable	£17.50	£17.50	
Re	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes.		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation		VAT not applicable	£11.50	£11.50	
		3.5. Nearby railway schemes					
Re	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?		VAT not applicable	£11.50	£11.50	
		3.6. Traffic schemes					
Re	Land Charges	Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?		VAT not applicable			
Re	Land Charges	(a) permanent stopping up or diversion		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(b) waiting or loading restrictions		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(c) one way driving		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(d) prohibition of driving		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(e) pedestrianisation		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(f) vehicle width or weight restriction		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(g) traffic calming works including road humps		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(h) residents parking controls		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(i) minor road widening of improvement		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(j) pedestrian crossings		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(k) cycle tracks		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(l) bridge building		VAT not applicable	£11.50	£11.50	
		3.7. Outstanding notices					
		Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?					
Re	Land Charges	(a) building works		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(b) environment		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(c) health and safety		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(d) housing		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(e) highways		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(f) public health		VAT not applicable	£11.50	£11.50	
		3.8. Contravention of building regulations					
Re	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?		VAT not applicable	£11.50	£11.50	
		3.9 Notices, orders, directions and proceedings under Planning Acts					
		Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?					
Re	Land Charges	(a) an enforcement notice		VAT not applicable	£11.50	£11.50	

Re	Land Charges	(b) a stop notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(c) a listed building enforcement notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(d) a breach of condition notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(e) a planning contravention notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(f) another notice relation to a breach of planning control		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(g) a listed building repairs notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(i) a building preservation notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(j) a direction restricting permitted development		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(k) an order revoking or modifying planning permission		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(m) a tree preservation order		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution		VAT not applicable	£11.50	£11.50	
		3.10 Conservation area					
		Do the following apply in relation to the property?					
Re	Land Charges	(a) the making of the area a conservation area before 31 August 1974		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(b) an unimplemented resolution to designate the area a conservation area		VAT not applicable	£11.50	£11.50	
		3.11 Compulsory purchase					
Re	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?		VAT not applicable	£11.50	£11.50	
		3.12 Contaminated land					
		Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?					
Re	Land Charges	(a) a contaminated land notice		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990		VAT not applicable	£11.50	£11.50	
Re	Land Charges	(i) a decision to make an entry					
Re	Land Charges	(ii) an entry					
Re	Land Charges	(c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice		VAT not applicable	£11.50	£11.50	
		3.13 Radon gas					
Re	Land Charges	Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?					
Re	Land Charges	* Information available free of charge online					
CON 290 Optional enquiries of the Local Authority (2007)							
Re	Land Charges	4. Road proposals by private bodies		VAT not applicable	£23.50	£23.50	
Re	Land Charges	5. Public paths or byways		VAT not applicable	£23.50	£23.50	
Re	Land Charges	6. Advertisements		VAT not applicable	£23.50	£23.50	
Re	Land Charges	7. Completion notices		VAT not applicable	£23.50	£23.50	
Re	Land Charges	8. Parks and Countryside		VAT not applicable	£23.50	£23.50	
Re	Land Charges	9. Pipelines		VAT not applicable	£23.50	£23.50	
Re	Land Charges	10. Houses in multiple occupation		VAT not applicable	£23.50	£23.50	
Re	Land Charges	11. Noise abatement		VAT not applicable	£23.50	£23.50	
Re	Land Charges	12. Urban development areas		VAT not applicable	£23.50	£23.50	
Re	Land Charges	13. Enterprise zones		VAT not applicable	£23.50	£23.50	
Re	Land Charges	14. Inner urban improvement areas		VAT not applicable	£23.50	£23.50	
Re	Land Charges	15. Implied planning zones		VAT not applicable	£23.50	£23.50	
Re	Land Charges	16. Land maintenance notices		VAT not applicable	£23.50	£23.50	
Re	Land Charges	17. Mineral consultation areas		VAT not applicable	£23.50	£23.50	
Re	Land Charges	18. Hazardous substance consents		VAT not applicable	£23.50	£23.50	
Re	Land Charges	19. Environmental and pollution notices		VAT not applicable	£23.50	£23.50	
Re	Land Charges	20. Food safety notices		VAT not applicable	£23.50	£23.50	
Re	Land Charges	21. Hedgerow notices		VAT not applicable	£23.50	£23.50	
Re	Land Charges	22. Common land, town and village greens		VAT not applicable	£23.50	£23.50	
Trading Standards and Licensing							
Weights and Measures Testing							
Re	Trading Standards and Licensing	Linear Measure not exceeding 3m for each scale	Each	VAT not applicable	£12.50	£12.75	
Re	Trading Standards and Licensing	Capacity measures (without divisions or sub divisions) (not exceeding 1 L)	Each	VAT not applicable	£12.50	£12.75	

Re	Trading Standards and Licensing	Cubic Ballast measures (other than brim measures)	Each	VAT not applicable	£191.00	£192.00	
Petrol Pumps							
Re	Trading Standards and Licensing	1 meter test	Each	VAT not applicable	£146.00	£148.00	
Re	Trading Standards and Licensing	2 meter tests	Each	VAT not applicable	£241.50	£246.00	
Re	Trading Standards and Licensing	3 meter tests	Each	VAT not applicable	£302.50	£308.00	
Re	Trading Standards and Licensing	4 meter tests	Each	VAT not applicable	£381.00	£388.00	
Re	Trading Standards and Licensing	5 meter tests	Each	VAT not applicable	£460.00	£469.00	
Re	Trading Standards and Licensing	6 meter tests	Each	VAT not applicable	£544.00	£554.50	
Re	Trading Standards and Licensing	7 meter tests	Each	VAT not applicable	£629.00	£641.00	
Re	Trading Standards and Licensing	8 meter tests	Each	VAT not applicable	£706.50	£720.00	
Re	Trading Standards and Licensing	Multigrade type (price computing) single outlet	Each	VAT not applicable	£122.00	£124.00	
Re	Trading Standards and Licensing	Other types (price computing) single outlet	Each	VAT not applicable	£122.00	£124.00	
Re	Trading Standards and Licensing	Container type unsubdivided	Each	VAT not applicable	£83.00	£84.00	
Other types							
Re	Trading Standards and Licensing	Additional costs involved in testing ancillary equipment which require additional testing on site such as credit card acceptors	Per extra officer hour	VAT not applicable	Up to £120 only	Up to £122 only	
Measuring equipment							
Re	Trading Standards and Licensing	Not exceeding 150ml	Each	VAT not applicable	£20.00	£20.00	
Re	Trading Standards and Licensing	Other	Each	VAT not applicable	£37.00	£37.00	
Re	Trading Standards and Licensing	Weights	per Officer Hour	VAT not applicable	Up to £120	Up to £122	
Weighing instruments							
Re	Trading Standards and Licensing	<15kg	Each	VAT not applicable	£46.00	£46.00	
Re	Trading Standards and Licensing	15 - <100kg	Each	VAT not applicable	£61.75	£62.95	
Re	Trading Standards and Licensing	100kg - .250kg	Each	VAT not applicable	£87.00	£88.00	
Re	Trading Standards and Licensing	250 - < 1 tonne	Each	VAT not applicable	£140.50	£143.00	
Re	Trading Standards and Licensing	1 tonne - < 10 tonne	Each	VAT not applicable	£189.00	£192.00	
Re	Trading Standards and Licensing	10 tonne - < 30 tonne	Each	VAT not applicable	£392.50	£400.00	
Re	Trading Standards and Licensing	30 tonne - < 60 tonne	Each	VAT not applicable	£602.50	£614.00	
Re	Trading Standards and Licensing	Additional costs involved in testing instruments calibrated to weigh	Per additional hour	VAT not applicable	Up to £120	Up to £122	
Measuring equipment for measuring liquid fuels in excess of 100L dispensed from road tankers							
Re	Trading Standards and Licensing	Wet hose type, based on 2 liquids being used for testing	Each	VAT not applicable	£198.50	£202.00	
Re	Trading Standards and Licensing	Dry hose type, based on 2 liquids being used for testing	Each	VAT not applicable	£214.00	£218.00	
Dipstick measuring system							
Re	Trading Standards and Licensing	2.1 up to and including 7600 L	Each	VAT not applicable	£185.00	£188.00	
Re	Trading Standards and Licensing	Replacement dipsticks (including examination of compartment)	Each	VAT not applicable	£48.50	£49.00	
Re	Trading Standards and Licensing	> 7600L	Each	VAT not applicable	£181.50 plus Up to £120	£183 plus Up to £122	
Re	Trading Standards and Licensing	Initial dipstick	Each	VAT not applicable	£23.00	£23.00	
Re	Trading Standards and Licensing	Spare dipstick	Each	VAT not applicable	£23.00	£23.00	
Other weighing or measuring equipment							

Re	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) during normal office hours	Per Officer Hour	VAT not applicable	£90.50	£92.00	
Re	Trading Standards and Licensing	For examining, adjusting, testing, stamping, authorising, waiting/downtime (at the cause of the customer) outside of office hours	Per officer hour	VAT not applicable	£179.50	£183.00	
Poisons							
Re	Trading Standards and Licensing	Inclusion on the list to sell poisons	Per application	VAT not applicable	£60	£60.00	
Re	Trading Standards and Licensing	Alteration of list	Per application	VAT not applicable	£25	£25.00	
Re	Trading Standards and Licensing	Retention of name on list	Per application	VAT not applicable	£60	£60.00	
Fireworks							
Re	Trading Standards and Licensing	Licence to sell fireworks all year round	Per application	VAT not applicable	maximum statutory fee,	maximum statutory fee,	
Re	Trading Standards and Licensing	Fireworks storage registration new applications	Per application	VAT not applicable	maximum statutory fee	maximum statutory fee	
Re	Trading Standards and Licensing	Fireworks storage applications	Per application	VAT not applicable	maximum statutory fee	maximum statutory fee	
Re	Trading Standards and Licensing	Renewal	Per application	VAT not applicable	maximum statutory fee	maximum statutory fee	
Sex Establishments							
Re	Trading Standards and Licensing	Sex Establishments - new	Per application	VAT not applicable	£2,150	£2,150	
Re	Trading Standards and Licensing	Sex Establishments - renewal	Per application	VAT not applicable	£2,150	£2,150	
Hypnotism							
Re	Trading Standards and Licensing	Hypnotism	Per Event	VAT not applicable	£21	£21.00	
Street Trading							
Re	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	VAT not applicable	£1.32 per sq. Metre per day	£1.32 per sq. Metre per day	
Re	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	VAT not applicable	Up to 3 Sq. M £100 3-10 Sq. M £300 10-15 Sq. M £600 Over 15 Sq. M (max 25Sq M) £900	Up to 3 Sq. M £100 3-10 Sq. M £300 10-15 Sq. M £600 Over 15 Sq. M (max 25Sq M) £900	
Re	Trading Standards and Licensing	Casual temporary trader registration (12 months validity) £28.00	per licence	VAT not applicable	£28	£28.00	
Re	Trading Standards and Licensing	Street Markets: Daily street trading licence charge	per day	VAT not applicable		10- 14 stalls £15 per stall per day 15-19 stalls £14 per stall per day 20-24 stalls £13 per stall per day 25-30 stalls £11 per stall per day >30 stalls £10 per stall per day (with a discount for subsequent days available)	
Scrap Metal							
Re	Trading Standards and Licensing	Site Licence New	Per application	VAT not applicable	£570.00	£570.00	
Re	Trading Standards and Licensing	Site Licence variation	Per application	VAT not applicable	£230.00	£230.00	
Re	Trading Standards and Licensing	Site Licence Renewal	Per application	VAT not applicable	£450.00	£450.00	
Re	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	VAT not applicable	£20.00	£20.00	
Re	Trading Standards and Licensing	Collectors Licence New	Per application	VAT not applicable	£265.00	£265.00	
Re	Trading Standards and Licensing	Collectors Licence Variation	Per application	VAT not applicable	£130.00	£130.00	
Re	Trading Standards and Licensing	Collectors Licence renewal	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Collectors Licence duplicate	Per application	VAT not applicable	£20.00	£20.00	
Sports Grounds							
Re	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	VAT not applicable	£2,950.00	£2,950.00	
Re	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	Per application	VAT not applicable	£800.00	£800.00	
Re	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: □ Total capacity of sport ground 1000-4999	Per application	VAT not applicable	£1,475.00	£1,475.00	

Re	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: □ Total capacity of sport ground 5000-9999	Per application	VAT not applicable	£2,950.00	£2,950.00	
Re	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	VAT not applicable	£1,000.00	£1,000.00	
Re	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	VAT not applicable	£50.00	£50.00	
Gambling							
Re	Trading Standards and Licensing	New Bingo Premises	Per application	VAT not applicable	£1,110.00	£1,110.00	
Re	Trading Standards and Licensing	New Adult Gaming Centre	Per application	VAT not applicable	£1,110.00	£1,110.00	
Re	Trading Standards and Licensing	New Betting Premises Track	Per application	VAT not applicable	£1,110.00	£1,110.00	
Re	Trading Standards and Licensing	New Family Entertainment Centre	Per application	VAT not applicable	£1,110.00	£1,110.00	
Re	Trading Standards and Licensing	New Betting Premises (Other)	Per application	VAT not applicable	£1,110.00	£1,110.00	
Annual fees							
Re	Trading Standards and Licensing	Bingo Premises annual fee		VAT not applicable	£580.00	£580.00	
Re	Trading Standards and Licensing	Adult Gaming Centre annual fee		VAT not applicable	£580.00	£580.00	
Re	Trading Standards and Licensing	Betting Premises Track annual fee		VAT not applicable	£580.00	£580.00	
Re	Trading Standards and Licensing	Family Entertainment Centre annual fee		VAT not applicable	£580.00	£580.00	
Re	Trading Standards and Licensing	Betting Premises (Other) annual fee		VAT not applicable	£580.00	£580.00	
Provisional Statement							
Re	Trading Standards and Licensing	Bingo Premises Provisional Statement	Per application	VAT not applicable	£1,070.00	£1,070.00	
Re	Trading Standards and Licensing	Adult Gaming Centre Provisional Statement	Per application	VAT not applicable	£1,070.00	£1,070.00	
Re	Trading Standards and Licensing	Betting Premises Track Provisional Statement	Per application	VAT not applicable	£1,070.00	£1,070.00	
Re	Trading Standards and Licensing	Family Entertainment Centre Provisional Statement	Per application	VAT not applicable	£1,070.00	£1,070.00	
Re	Trading Standards and Licensing	Betting Premises (Other) Provisional Statement	Per application	VAT not applicable	£1,070.00	£1,070.00	
Application Fee – Provisional Statement Holders							
Re	Trading Standards and Licensing	Bingo Premises Application Fee – Provisional Statement Holders	Per application	VAT not applicable	£1,000.00	£1,000.00	
Re	Trading Standards and Licensing	Adult Gaming Centre Application Fee – Provisional Statement Holders	Per application	VAT not applicable	£1,000.00	£1,000.00	
Re	Trading Standards and Licensing	Betting Premises Track Application Fee – Provisional Statement Holders	Per application	VAT not applicable	£950.00	£950.00	
Re	Trading Standards and Licensing	Family Entertainment Centre Application Fee – Provisional Statement Holders	Per application	VAT not applicable	£950.00	£950.00	
Re	Trading Standards and Licensing	Betting Premises (Other) Application Fee – Provisional Statement Holders	Per application	VAT not applicable	£1,000.00	£1,000.00	
Transfer							
Re	Trading Standards and Licensing	Bingo Premises transfer	Per application	VAT not applicable	£1,060.00	£1,060.00	
Re	Trading Standards and Licensing	Adult Gaming Centre transfer	Per application	VAT not applicable	£1,060.00	£1,060.00	
Re	Trading Standards and Licensing	Betting Premises Track transfer	Per application	VAT not applicable	£950.00	£950.00	
Re	Trading Standards and Licensing	Family Entertainment Centre transfer	Per application	VAT not applicable	£950.00	£950.00	
Re	Trading Standards and Licensing	Betting Premises (Other) transfer	Per application	VAT not applicable	£1,060.00	£1,060.00	
Variation							
Re	Trading Standards and Licensing	Bingo Premises Variation	Per application	VAT not applicable	£1,020.00	£1,020.00	
Re	Trading Standards and Licensing	Adult Gaming Centre Variation	Per application	VAT not applicable	£1,000.00	£1,000.00	
Re	Trading Standards and Licensing	Betting Premises Track Variation	Per application	VAT not applicable	£1,020.00	£1,020.00	

Re	Trading Standards and Licensing	Family Entertainment Centre Variation	Per application	VAT not applicable	£1,000.00	£1,000.00	
Re	Trading Standards and Licensing	Betting Premises (Other) Variation	Per application	VAT not applicable	£1,020.00	£1,020.00	
Reinstatement							
Re	Trading Standards and Licensing	Bingo Premises Reinstatement	Per application	VAT not applicable	£600.00	n/a	
Re	Trading Standards and Licensing	Adult Gaming Centre Reinstatement	Per application	VAT not applicable	£600.00	£600.00	
Re	Trading Standards and Licensing	Betting Premises Track Reinstatement	Per application	VAT not applicable	£600.00	£600.00	
Re	Trading Standards and Licensing	Family Entertainment Centre Reinstatement	Per application	VAT not applicable	£600.00	£600.00	
Re	Trading Standards and Licensing	Betting Premises (Other) Reinstatement	Per application	VAT not applicable	£600.00	£600.00	
Permit							
Re	Trading Standards and Licensing	Notification of change of circumstances fee – All Premises	Per application	VAT not applicable	£50.00	£50.00	
Re	Trading Standards and Licensing	Copy of Licence Fee – All Premises	Per application	VAT not applicable	£25.00	£25.00	
Re	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - New	Per application	VAT not applicable	£150.00	£150.00	
Re	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Annual Fee	each	VAT not applicable	£50.00	£50.00	
Re	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Variation	Per application	VAT not applicable	£100.00	£100.00	
Re	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Transfer	Per application	VAT not applicable	£25.00	£25.00	
Re	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	VAT not applicable	£50.00	£50.00	
Re	Trading Standards and Licensing	Club Gaming Permit - New	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	VAT not applicable	£50.00	£50.00	
Re	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Club Gaming Permit - New	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	VAT not applicable	£50.00	£50.00	
Re	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	VAT not applicable	£25.00	£25.00	
Re	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	VAT not applicable	£300.00	£300.00	
Re	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	VAT not applicable	£200.00	£200.00	
Re	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	VAT not applicable	£25.00	£25.00	
Re	Trading Standards and Licensing	Copy of All Permits	Per application	VAT not applicable	£15.00	£15.00	
Re	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	VAT not applicable	£40.00	£40.00	
Re	Trading Standards and Licensing	Small society Lottery - Renewal	each	VAT not applicable	£20.00	£20.00	
Licensing Act 2003 Fees							
Re	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	VAT not applicable	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	
Re	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	VAT not applicable	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	

Re	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	VAT not applicable	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635
Re	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	VAT not applicable	£5,000 - 9999 people - £1000, 10,000-14999 people - £2000, 15000 - 19000 people - £4000, 20000 - 29999 people - £8000, 30000 - 39999 people - £16,000, 40000 - 49999 people - £24000, 50000 - 59999 people - £32000, 60999 - 69999 people - £40000, 70000 - 79999 people - £48000, 80000 - 89999 people - £56000, 90000 and over people - £64000	£5,000 - 9999 people - £1000, 10,000-14999 people - £2000, 15000 - 19000 people - £4000, 20000 - 29999 people - £8000, 30000 - 39999 people - £16,000, 40000 - 49999 people - £24000, 50000 - 59999 people - £32000, 60999 - 69999 people - £40000, 70000 - 79999 people - £48000, 80000 - 89999 people - £56000, 90000 and over people - £64000
Re	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	VAT not applicable	band A - £70, Band B - £180, Band C - £295, Band D - £320, Band E - £350	band A - £70, Band B - £180, Band C - £295, Band D - £320, Band E - £351
Re	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	VAT not applicable	5000 - 9999 people - £500, 10,000-14999 people - £1000, 15000 - 19000 people - £2000, 20000 - 29999 people - £4000, 30000 - 39999 people - £8,000, 40000 - 49999 people - £12000, 50000 - 59999 people - £16000, 60999 - 69999 people - £20000, 70000 - 79999 people - £24000, 80000 - 89999 people - £28000, 90000 and over people - £32000	5001 - 9999 people - £500, 10,000-14999 people - £1000, 15000 - 19000 people - £2000, 20000 - 29999 people - £4000, 30000 - 39999 people - £8,000, 40000 - 49999 people - £12000, 50000 - 59999 people - £16000, 60999 - 69999 people - £20000, 70000 - 79999 people - £24000, 80000 - 89999 people - £28000, 90000 and over people - £32000
Re	Trading Standards and Licensing	Premises Licence - Transfer	Per application	VAT not applicable	£23.00	£23.00
Re	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	VAT not applicable	£23.00	£23.00
Re	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	VAT not applicable	£21.00	£21.00
Re	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	VAT not applicable	£37.00	£37.00
Re	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	VAT not applicable	£10.50	£10.50
Re	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	VAT not applicable	£10.50	£10.50
Re	Trading Standards and Licensing	Notification of Interest	per notification	VAT not applicable	£21.00	£21.00
Re	Trading Standards and Licensing	Interim Authority Notice	per notification	VAT not applicable	£23.00	£23.00
Re	Trading Standards and Licensing	Minor Variation Application	Per application	VAT not applicable	£89.00	£89.00
Re	Trading Standards and Licensing	Minor Variation Application	Per application	VAT not applicable	£89.00	£89.00
Environmental Health						
Completion of Works						
Re	Environmental health	To carry out work(s) in default of a notice recipient		VAT not applicable	Work in default of the owner - 30% on building costs plus surveyors/architects fees or 45% on building costs where work supervised by Barnet Council - Minimum charge £120	Work in default of the owner - 30% on building costs plus surveyors/architects fees or 45% on building costs where work supervised by Barnet Council - Minimum charge £120
Noise Act 1996						
Charges made for the seizure, removal and detention of equipment.						
Re	Environmental health	Seizure, removal and storage of seized equipment		VAT not applicable	£155.00	£158.00
Contaminated Land Enquiries						
Re	Environmental health	Basic Enquiry	Each	VAT not applicable	£46.50	£47.00
Re	Environmental health	Enquiry including historical data multiple addresses	Each	VAT not applicable	£103.00	£105.00
Housing Act						
Re	Environmental health	Taking Emergency Remedial Action	Plus the cost of the work	VAT not applicable	£385.50	£393.00
Re	Environmental health	Add on fee to notice/order cost if electrical certificate is obtained	Each	VAT not applicable	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee

Re	Environmental health	Add on fee to notice/order cost if a gas certificate is obtained	Each	VAT not applicable	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	
Re	Environmental health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	VAT not applicable	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	
Re	Environmental health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	VAT not applicable	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	
Re	Environmental health	Copying grant files and postage	Each	VAT not applicable	£16.49	£16.50	
Re	Environmental health	Copying enforcement files and postage	Each	VAT not applicable	£16.49	£16.50	
Mandatory HMO Licensing							
Re	Environmental health	Discount for accredited landlords	Per HMO	VAT not applicable	10%	10%	
Re	Environmental health	Discount for registered charities	Per HMO	VAT not applicable	10%	10%	
Re	Environmental health	Discount for return of complete application within 10 working days of application letter date	Per HMO	VAT not applicable	10%	10%	
Re	Environmental health	Change in Licence holder	Per request	VAT not applicable	£99.00	£83.00	
Re	Environmental health	Recovery fee for dishonoured cheque	Each	VAT not applicable	£100.00	£102.00	
Food, Health & Safety							
Food Safety Courses							
Re	Environmental health	Level 2 Award in Food Safety - Per person	Per person	VAT not applicable	£67.50	£67.50	
Re	Environmental health	Level 2 Award in Food Safety - Registered Charities	Per person	VAT not applicable	£67.50 or POA	£67.50 or POA	
Re	Environmental health	Level 2 Award in Food Safety - Council Services	Per person	VAT not applicable	£56.50	£56.50	
Re	Environmental health	Level 2 Award in Food Safety - examination resit	Per person	VAT not applicable	£32.47	£32.50	
Re	Environmental health	Level 2 Award in Food Safety - Refresher - Per person	Per person	VAT not applicable	£52.06	£52.00	
Re	Environmental health	Level 2 Award in Food Safety - Group Courses - Block Bookings (greater than 10 candidates)	Per session	VAT not applicable	Price On Application	Price on Application	
Re	Environmental health	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		VAT not applicable	30% of course fee	30% of course fee	
Miscellaneous Food Business Charges							
Re	Environmental health	Sampling of Private Water Supplies (Private Water Supplies Regulations 1991)		VAT not applicable	Full analysis cost plus officer time @ up to £75 officer hourly rate	Full analysis cost (£500 maximum) plus officer time @ up to £47 officer hourly rate (up to £100 max fee per visit)	
Pollution Prevention and Control Act 1999							
Environmental Permit (Type of Process)							
Re	Environmental health	Application Standard	each	VAT not applicable	£1,579	£1,579	
Re	Environmental health	Application Reduced fee	each	VAT not applicable	£148	£148	
Re	Environmental health	Application Petrol vapour I&II	each	VAT not applicable	£246	£246	
Re	Environmental health	Application Vehicle refinishers	each	VAT not applicable	£346	£346	
Re	Environmental health	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	VAT not applicable	£1,579	£1,579	
Re	Environmental health	Fee operating without a permit	each	VAT not applicable	£1,579	£1,579	
Re	Environmental health	Late payment fee	each	VAT not applicable	£50	£50.00	
Re	Environmental health	Annual subsistence charge		VAT not applicable	Low = £739 / Medium = £1,111 / High = £1,672	Low = £739 / Medium = £1,111 / High = £1,672	
Re	Environmental health	Standard	each	VAT not applicable	Low = £739 / Medium = £1,111 / High = £1,672	Low = £739 / Medium = £1,111 / High = £1,672	
Re	Environmental health	Reduced fee	each	VAT not applicable	Low = £78 / Medium = £151 / High = £227	Low = £78 / Medium = £151 / High = £227	
Re	Environmental health	Petrol vapour I&II	each	VAT not applicable	Low = £108 / Medium = £216 / High = £326	Low = £108 / Medium = £216 / High = £326	
Re	Environmental health	Vehicle refinishers	each	VAT not applicable	Low = £218 / Medium = £349 / High = £524	Low = £218 / Medium = £349 / High = £524	
Re	Environmental health	Mobile screening and crushing plant for 1st and 2nd permits	each	VAT not applicable	Low = £618 / Medium = £989 / High = £1,484	Low = £618 / Medium = £989 / High = £1,484	
Re	Environmental health	Standard Transfer and substantial change	each	VAT not applicable	Std Transfer = £162 / Partial transfer = £476 / Sub. Change = £1005	Std Transfer = £162 / Partial transfer = £476 / Sub. Change = £1005	
Re	Environmental health	Reduced fee Transfer and substantial change	each	VAT not applicable	Red. Fee Transfer = £0 / Partial Transfer = £45 / Substantial change = £98	Red. Fee Transfer = £0 / Partial Transfer = £45 / Substantial change = £98	
Street Naming and Numbering							
Re	Street Naming & Numbering	Application for numbering a property	Per property	VAT not applicable	£90.00	£91.50	
Re	Street Naming & Numbering	Application for naming a road (Authority choice of name)	Per Street	VAT not applicable	£318.00	£324.00	
Re	Street Naming & Numbering	Application for naming a road (Applicants choice of name adhering to SNN Policy, with Fire Brigade approval)	Per Street	VAT not applicable	£477.00	£485.00	
Re	Street Naming & Numbering	Naming or renaming of house or block of flats (Authority choice of name)	Per block/house	VAT not applicable	£127.00	£129.50	
Re	Street Naming & Numbering	Naming or renaming of house or block of flats (Applicants choice of name, adhering to SNN Policy, with Fire Brigade approval)	Per block/house	VAT not applicable	£212.00	£216.00	
Re	Street Naming & Numbering	Naming or renaming of commercial premises (Authority choice of name)	Per premise	VAT not applicable	£185.50	£189.00	
Re	Street Naming & Numbering	Naming or renaming of commercial premises (Applicants choice of name, adhering to SNN Policy, with Fire Brigade approval)	Per premise	VAT not applicable	£265.00	£270.00	
Re	Street Naming & Numbering	Enforcement of street naming and numbering (where an application hasn't been made)	per unit/street	VAT not applicable	£159.00	£162.00	
Re	Street Naming & Numbering	Numbering new developments	5 to 19 units	VAT not applicable	£440 + 36 per unit	£445 + 36 per unit	
Re	Street Naming & Numbering		20 to 50 units	VAT not applicable	£980 + £25.75 per unit	£990 + £25.75 per unit	
Re	Street Naming & Numbering			VAT not applicable	Above 50 units by assessment	Above 50 units by assessment	
Building Control							
Dangerous Structures							
Re	Building Control	Cost recovery, in accordance with The London Building Acts (Amendment) Act 1939		Our costs no, contractor costs yes	Cost recovery	Cost recovery	To include the cost charge by the contractor plus any cost incurred by the service inspecting the dangerous structure.